

Tyee PTSA BOD Meeting Minutes

Nov 16th, 2023

Zoom

TYEE PTSA
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Minutes Stand As approved on Dec 07, 2023 BOD meeting

1. Call to Order 7:39pm

1.1 Attendance & Quorum

Quorum met & Attendance (See Appendix 1)

Stella, Lesley, Xiao, Sandy, Yan, Elizabeth, Lalitha, Kelly, Jenny, Sarah

2. Approval of Minutes

Minutes for Oct 19th, 2023, BOD meetings were approved.

3. Previous month's actions:

- **Xiao:** Need to schedule a meeting with the bank for the CD. No option to open the CD online.
- Previous question about using a OneDrive for the board. Is there a way to use president@tyeepsa.org and give access to the board for the OneDrive folder.
- **ACTION:** Sandy to try and register a Tyee PTSA gmail account and set up a google drive to be shared with everyone.

4. Treasurer's Financial Report – Treasurer(s)

- For Oct financial report, the only highlight is the PTSA starts receiving the corporate matching donation for donations received in Sept. This increased our revenue.
- For Expense, we paid the membership fee and credit card fee in this month. We have more revenue this year compared to last year, so the credit card charge is higher.

5. Standard Business

5.1 Principal's Report (not present)

- Mr. Lillie - asked how each club pays the teachers for the instructional time. The district wants the mentor fee we pay to the teacher to be donated to the school. Only applies for teachers or staff from the school. Last year, we paid Mr. Burke around \$1-2k based on working hours. And the Tyee PTSA generated a 1099. It will become a payment to the school, earmarked to the specific instructor. The district will pay the instructor. And Tyee will not have to generate a 1099.

5.2 President's Report

- We got an email from a vendor - Code Ninjas Newcastle. They teach coding and programming. They teach Scratch programming, block programming. Lalitha's daughter goes to this and really likes the programs. There are programs you can sign up for weekly or twice weekly. There are teachers and instructors and other assistants like college students. They are offering donations for silent auctions and raffle items. **Action: Jenny and Lalitha can follow up with this vendor Tricia to see if we are able to do a fundraiser similar to Mod Pizza. Peggy/Sandy - can we bring this vendor to the LNY event**

5.3 Reports from:

- Ways and Means - Jenny:
 - Goodwill fundraising raised \$800. Mod Pizza fundraising raised \$140. We have another Goodwill in April but it was difficult this past time because they would not accept large items. Sandy suggested doing something different like bring their things to the gym and sell the items and Tyee gets a %. But it will need a lot of volunteers and work.
 - Jenny and Lalitha spoke re the small business idea. If possible Tyee PTSA can support small businesses by allowing them to sell small items. Businesses can give back some % to Tyee PTSA.
- Programs - Lalitha:
 - Everything is going well with all the clubs. Robotics competition is Dec 2. Meeting 3x a week and kids are enjoying themselves. All clubs are going well. Spoke with Jenny last time and checked partnering with an Indian restaurant for fundraising. They are very excited to partner with Tyee. Lalitha will introduce the restaurant owner to Jenny. Some other ideas for businesses to speak to could be orthodontists that middle schoolers use. Lalitha can connect Jenny with an orthodontist from Factoria that she goes to. Lalitha spoke with Valeri - they haven't done much on the coffee machine.
- Communications - Peggy
 - Sarah made a motion to include the petition in all communication. Yan second. Motion passed. We can add the petition to the Tyee Times. We will add it to all social media channels to get more support. Made over 100 yard signs. We hope BSD can postpone and slow down the process.
- Membership - Tracy (not present) - cannot find her. We might need to find another person to do this work instead. We will try to contact her first and if we cannot get in touch, we will have to recruit another volunteer for this position. If she does not respond before the end of Nov, then we will recruit for another volunteer.
- Grants - Yan
 - Have not received any grant requests yet. Will also approach Ms Williams and see what she needed for this year and see if they can still use more microscopes.
 - Last Council meeting - no middle consolidation plans, no high school consolidation at all. So far no limited AL program. Board member Carolyn was there as well. They had the election for next year's board. The meeting is very

valuable and more PTA Board members can join anytime. First Mon of the month.

- Student Socials - Elizabeth
 - Met with Mr Lillie, and now have dates for everything. Sarah O'Brien leading the 6th grade board game night on 12/1 - 6th graders only. Asking WEB leaders to help out that night.
 - Did not hear back from Carmen on the building use application. She mentioned Math club is at the same time - 5:15 - 6:45pm. Need to clarify the time and dates of future Math competitions. In the past, the math club would move to a back classroom.
 - All grades movie night 1/19 - students will be provided 3 movies to vote on. Can do PJs and movie again or choose a theme.
 - Lunar New Year - 2/2 - Ting, Sandy and Peggy
 - Glow Dance - 3/8 Mr. Lillie wanted to move the dances from the Commons to the Gym. But we can't have snacks. We talked about doing food and drinks in the hallway outside the gym and have volunteers ask kids to throw the food/drink away before coming inside. No glow sticks, we will have foam LED lights instead.
 - 7th Grade Field Trip - had a meeting yesterday. Peggy is in charge and met with Science teachers to help craft a field trip that will mesh with what they are learning in Science. Buses needed and a parent will speak to the transportation department. Potentially getting 8-10 vans that will seat 10-12 kids might be cheaper. April 19 is a potential date or May 3. Only looking at school days.
 - Maker's Market - 4/25 - Sirisha Tadapalli - plan is to hold workshops for kids to explain to them how to choose a marketable item, price points, maybe involve the FBLA (Future Biz Leaders of America) to help out. Kids will make things themselves, could be food, art, etc. When the Tyee Bazaar was held in the past, it got too much because it had community booths and also performances etc. This is a good idea to split it. They charged \$25/student booth. We could earmark those funds for something fun. The teachers have been wanting to redecorate the Teacher's Lounge - this is a good way to raise money for the Teachers Lounge and have the kids involved in helping decorate the lounge. Can talk about choosing a charitable org to donate to (5-15% of their profit). Highland PTA asked to connect to the person organizing Maker's Market.
 - Beach Party Dance - 5/10 - similar to the Glow Party; food and drinks out in the hallway. Kids dropped off and picked up at the gym. Have a wristband system so we know which kids can go home and who needs pickup.
 - 8th Gr Party - 6/14 - traditionally last Fri of school.

6. New Business

6.1 Issue with Bus Cancellations

- Some parents have issues with the bus cancellations. Is there a way to be informed a little more ahead of time which buses are planned for cancellation. Sarah - the district doesn't know how many drivers they will have out sick sometimes

6.2 Discussions and To-do List

- Topics to bring to the next Principal's meeting next Thurs - clarify how to pay the club instructor.
- Sandy - create a google drive and PTSA gmail account.
- Reschedule the general meeting for the next month in January.
- Jenny and Lalitha can follow up with Code Ninjas (Tricia) to see if we are able to do a fundraiser similar to Mod Pizza. Peggy/Sandy - can we bring this vendor to the LNY event.

7. Announcements & Upcoming Dates

Nov 2023

- 11/17, Fri, Principal's Coffee
- 11/23-24, Thu-Fri, Thanksgiving, No School

8. Adjournment

The meeting was adjourned by Stella Chen at <9:07> pm on Nov 16th, 2023. Next BOD meeting Dec 7th, 2023.

9. Submitted by

Lesley Tay-Chung, Tyee PTSA Secretary, on Nov 16th, 2023.

Appendix 1: Attendance



BOD Meeting Sign-in Sheet

Zoom
Nov 16th, 2023

Quorum: 8 Total Attendance: 10 Majority Vote: 6

EXECUTIVE COMMITTEE		SIGNATURE
Stella Chen	Co-President	X
Sandy Zhang	Co-President	X
Jenny Chen	Co-Vice President – Ways & Means	X
Ting Li	Co-Vice President – Ways & Means	
Lalitha Subramanyam	Co-Vice President - Programs	X
Prasetha Warriar	Co-Vice President - Programs	
Peggy Wang	Co-Vice President - Communications	
Sarah O'Brien	Co-Vice President - Communications	X
Xiao Liu	Co-Treasurer	X
Kelly Wong	Co-Treasurer	X
Lesley Tay-Chung	Secretary	X
BOARD OF DIRECTORS		SIGNATURE
See EC Above	See EC Above	See EC Above
Tracy Daguitera	Membership Chair	
Yan Shen	Grants Co-Chair	X
Iris Huang	Grants Co-Chair and President Volunteer Service Award	
Peggy Wang	Advocacy Chair	
James Burke	At-Large Board Member	
Elizabeth Lindquist	Student Socials Chair	X
SCHOOL REPRESENTATIVES		SIGNATURE
Byron Lillie	Tyee Principal	
James Burke	Staff Representative	See BOD Above
COMMITTEES		SIGNATURE
Jingyuan Luo	BSF Ambassador	

Lesley Tay-Chung	Book Fair Chair	X
Christin Aminoto	Spiritwear Chair	
Valeri Makam	Staff Appreciation Chair	
Lynn Zhang	Staff Appreciation Chair	
Chu Chen	Volunteer Coordinator	
Christin Aminoto	Walk About Chair	
CLUBS		SIGNATURE
Eun Bae	Chess Club	
Li Jin	Chess Club	
Joanne Wang	Competition Math Club	
Dongbin Xu	Competition Math Club	
Dora Yin	Competition Math Club	
Carolyn Li	Competition Math Club	
Lily Yin	Cooking Club	
Reji Dasan	Python Bytes	
Prasetha Warriar	Robotics Club	
Li Li	Speech and Debate Club	
Johannes Grad	Programming Competition	
Katherine Ma	Science Bowl	
Grace Yu	Science Bowl	
Yiwen Sun	Science Bowl	
VISITORS (Print Name)		SIGNATURE